

Children's Librarian Job Ad

The Burns Lake Public Library is currently seeking a part-time Children's Librarian to join our team. Duties include, but are not limited to:

- Reference and readers' advisory services for children and youth.
- Ability to plan and provide quality programming for children and youth (with an emphasis on early years story time).
- Ability to deal effectively with the public and staff on a problem-solving basis.
- Ability to work as a member of a team and to maintain effective working relationships.
- Strong planning and organizational skills.
- A strong commitment to public service and the ability to work with a diverse patronage.
- Demonstrated ability to communicate effectively both orally and in writing.
- Ability to evaluate and integrate the use of information technologies in the delivery of library services.
- Assisting with collection development and creating displays to highlight collections.
- Promoting the library through community liaison, displays, tours and presentations to groups both inside and outside the library
- Willing to train and/or obtain certifications as needed
- Other related duties as required.

The successful candidate will have strong customer service skills; superior communication and interpersonal skills; a passion for children's and youth literature and culture; reference and readers' advisory skills; experience with e-readers, tablets and mobile applications; the ability to work well as part of a team; demonstrated ability to master information sources thoroughly and quickly and the ability to handle a frequently fast-paced position with numerous interruptions.

Physical stamina is required to rearrange furniture and put away materials, as well as pushing and pulling loaded book carts and other library equipment and materials. Physical activity includes, but is not limited to: prolonged periods of sitting, as well as periods of standing, mobility, stretching, bending and stooping.

This posting does not list all the duties of the position, nor does it fully detail the required skills, knowledge and abilities.

Position Status:

Part-time temporary

Hours of Work:

27 hours per week – Hours and days of work may vary

Starting Rate of Pay:

\$21.50

Closing Date:

December 2026

To submit your resume and cover letter please visit the Burns Lake Public Library or email it to Monika Willner, Library Director at monika@burnslakelibrary.com