



BURNS LAKE PUBLIC LIBRARY CODE OF CONDUCT

The Burns Lake Public Library is a destination for information, social interaction and life-long learning. The Library's *Code of Conduct* has been established to ensure a welcoming, safe, pleasant and positive experience for everyone. Disrespect and/or behaviours that interfere with the rights of others will not be tolerated under any circumstances. Thank you for keeping your actions consistent with this *Code*:

Behaviour that interferes with the rights of others includes:

- Threatening, abusive, obscene or harassing language or behaviour;
- Boisterous activity such as fighting, roughhousing or running;
- Excessive noise including loud conversations, snoring, using cell phones or other electronic devices in a manner that disturbs others;
- Soliciting for any purpose without prior written consent from the Library Director;
- Photographing, filming, video or audio recording in the library without prior approval from the Library Director or their designate;
- Adults sitting/loitering in the children or teen areas who are not accompanying a child or teen. This is for the comfort and safety of children and families; and
- Bringing animals into the library other than professionally trained service dogs on a leash.

The behaviour that shows disrespect for property of others includes:

- Damage or theft of library materials, furniture or equipment
- Moving or displacing library furniture or equipment
- Entering non-public areas
- Consuming food outside of designated areas or consuming drinks around library computers. Covered drinks are permissible except by computers
- Using skateboards, roller blades, or other sports equipment in the library

For your safety:

- No alcohol, illegal drugs or weapons are allowed in the library, except by written permission from the Library Director as part of a display or for a special event being held in the library
- Persons under the influence of drugs or alcohol are not permitted to be on library property
- Do not leave personal items unattended in the library. The library is not responsible for the loss or damage of personal items
- Bicycles are to be secured outside the building away from exit or pedestrian routes
- Individuals are asked to consider the ages, backgrounds and sensibilities of others when accessing the internet in a public space
- Persons wearing mask or clothing/accessories covering their face will be asked to remove their face covering while in the library. This does not apply to face coverings that compose part of a religious garment
- In the case of fire and other emergencies, staff instructions must be followed.

Violations of any provisions of the Code of Conduct may result in charges for damage or misuse, suspension of some or all library privileges, exclusions from Burns Lake Library locations or functions, and/or criminal prosecution.

**Approved by the Burns Lake Public Library Board of Trustees
December 12, 2017**